21. HEALTH AND **NUTRITION**

HEALTH CARE FOR family: Pediatentire rics, Family, Internal, OB/ GYN. Dental and Phar-Centers throughout Central Florida, 225 E 7th Street, Apopka. 407-905-

JT 0404-0425 TFN COM 21

32. HELP WANTED

Digit Mktr; B Vaz Marketing Manage-Adobe Photo- shop, Lightroom, After Effects, Resolve Da- vince, Cubase, Logic Pro X.Send Resume to byazeua@gmail.

Resume to bvazeua@gmail.com

32. HELP WANTED

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Mullinax Ford of Central

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Apopka, FL, an experienced

Payroll Coordinator. In this

role, you will maintain per-

sonnel files and electronic

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of employment and payroll

CC 0328-0418 APO 32

records. Compile payroll ence. Must be ready to work. data including hours worked, 407-880-8048 bonuses, commissions, time of pay, deductions, garnish-CC 0328-0425 TAY 32 ments, etc. Prepare and process weekly payrolls in a timely manner. Monitor employee leave. Assisting the accounting department. Reconcile and post payroll/ benefits entries to the general ledger in accounting. Prepare reports and census data from the payroll system. Reconcile accounting schedules related to payroll and make adjusting entries to the general ledger. Submit online investigative requests for background screening and drug testing of applicants. Onboarding new employees and verifying I-9 documentation. Provide administrative support to management, other departments, and employees as needed. Ensure compliance with company policies and legislation. Collaborating with other financial personnel. Resumes via mail only to: Mullinax Ford, Attn: HR Manager 151 E. Semoran

CC 0411-0502 MUL 32

52. PETS

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69. SPORTING

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70. MERCHANDISE-MISC.

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B 0404-0425 SUR 70

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89. TRAILERS FOR

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114. PROFESSIONAL

Registered Nurse seeking employment. Adult day & wound care available. All my Sons home remodeling & construction clean-up. Tree removal. 352-910-6527 or 407-715-9010

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130. REAL ESTATE

131. VACANT LAND

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Local Advertising

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deposit.

26 ft. utility trailer \$300 deposit 150 week Car for sale. 352-910-6527

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32. HELP WANTED

Legal Secretary; PD Law Firm 5pm, Mon-Fri, \$54,621Yr; 24 months exp. Reg., English reg. min HS; Org docs & case files; Mail Igl docs; Prep & send inv, pay acct exp; Prep,proof, proc docs; Scan & org mail, docs; Asst atty coll info on recs; Cmpl forms, apps; Hdl calls; Sched appts; Subm srch to atty; travel depos, take notes. Resume to

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61. APPLIANCES,

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Buss mgr; B Vaz Marketing Management LLC; Windermere, FL, 40 hr/wk, 9am-5pm, Mon-Fri, \$77480Yr; 5 yr exp reg, fluent written Port reg, min Bach deg. Law/ legal studies; Superv off, admin, or cust svc emps for qual, ddls, procs; Res cust comp/ qs on procs; Prov emps guid on cmplx probs/ compls/disps; Prep recs/repts of cash fl fcast acctg or info req by mgmt or gov ags; Rec, intv, sel emps; Train/instr emps on job duties/ co pol & trng; Comp bals/tots/comms; Adv up mgmt on fin/leg s/a invs/taxes; Plan/org evts, hire svc prov, purch evt supp; Org corp trav for dirs incl transp/ lodg, Prof in MS Access, Excel. Send

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BA 407-729-6737-

CC 0411-0502 KEL 136

CK 0404-0425 DEM 136

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